**WORK BOOKLET**

**Names :\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Issue : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Action : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**STEP 1**

**General Goal(s) of this Action Project:**

**Big Questions/Knowledge Required for Success :**

Create inquiry questions which will direct your research : *what do we need to know and plan to do in order to carry through with our project*? Your research should help you plan your project and should be connected to the final goal.

What..? Where..? Who..? How..? Why..?

1. What other actions have been undertaken regarding this issue?

2.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

4.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

5.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

6.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

7.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Step 2**

**Reflective Journal**

Throughout the planning, research and implementation phases of the Take Action project, we will have frequent opportunities to learn from each other through dialogue, and by having opportunities to make formal or informal presentations to the class. You should also be encouraged to use various mediums to communicate your learning with others, (e.g., blogs, wikis and online journals; video documentaries; information booths; presentations and updates at school assemblies; student-written plays and other artistic productions; workshops, forums and webcasts; team or community consultations, etc.).

Sharing sessions -> every Thursday

You are also expected to **reflect** on the process of creating and implementing your Take Action Project. This will be done in written personal reflections that must be done once a week over the next 6 weeks of this project. It may be useful to use the questions listed below as a guide for your reflections, but they are only suggestions. **Keep your reflections in your OneNote Notebook** so that they be easily marked. You may also find it useful to consult your reflections when doing our sharing sessions on Thursdays.

1. What were the challenges in planning my project?
2. What’s going well so far with my planning?
3. Who have I collaborated with this week? How has this collaborative experience impacted me? Or, helped my project?
4. What new information or ideas have I found?
5. What do I still have to do?
6. What have I learned so far?
7. How am I feeling about this experience?

**Step 3**

**General Research**

Do some preliminary research. Find some useful resources (articles, websites, documentaries, etc). Then, read or view them. Make some notes based on what you find.

*Thinking of your issue, what has already been accomplished to address this problem? What lessons can you draw form these experiences?*

*Are there any specialists in the community who would be useful in doing your reserach? Don’t re-invent the wheel.*

*NOTE : If you’re working in groups it’s important to save you work where it will be accessible to other group members ( e.g Google Drive.)*

**Resource A : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

NOTES : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Resource B : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

NOTES : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Resource C : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

NOTES : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Step 5 : What is your specific plan?**

Create a plan of inquiry and action that specifies goals and intended results, required resources, necessary partnerships, tasks for each group member, a schedule to manage time, an assessment of how workable your plan is and a communication plan for sharing research. Produce documents for sharing with your peers or with members of the community, if necessary.

Which specific issue are you going to tackle? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

What type of changes are you trying to create? How do you want the situation to improve? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

What are the root causes of this issue?

What are the symptoms of this issue?

What do we see happening?

What are some possible solutions to the root causes?

What are some possible solutions to these symptoms?

***More Questions…***

Which resources will you need to fulfill your goal?

What are your partnerships? Who do you need to organize or communicate with in order reach your goals?

What are the tasks for each member of your group (maximum 3 members)?

Make a schedule. When do different tasks need to be fulfilled? How long will each task take?

With whom do you need to share information?

What are the key steps to fulfilling your Take Action Project?

**Other steps to follow when planning your action:**

Don’t forget that all along this process you should be having an ongoing dialogue with the teacher and your fellow classmates in order to solicit their reactions, to share your thoughts and to motivate them.

Make sure you are getting support from mentors or guides in the community, if necessary, and meet or consult with them periodically.

**Step 6: Implementation Phase**

* Execute the action plan : review and modify as required
* Establish timeline, time allocation, budget and materials requirements and review as needed

**Step 7: Post-Action Results**

* Create summative presentation to share with class/school
* Create legacy website: produce a synopsis of the project for next year’s class and/or to enlist students in earlier grades to take over project the following year
* Solicit feedback of school / community members
* Attempt to Solicit press support or coverage where appropriate
* Attempt to Communicate results with larger community
* Ongoing and final written reflection journal, done individually

**Assessment of the Project:**

1. Research and inquiry questions (this booklet)
2. Individual reflection journal
3. Final presentation
   1. How did it go? Summative Report incl. planning, executing
   2. Proof of implementation – student / community responses
   3. Legacy – resources to share (ex. Project website)
4. Proof of implementation from community responses or reports from partnerships
5. Reports on completion of steps
6. Implementation and impact of the project
7. Communication of knowledge with peers, the school or the community
8. Final presentation and summative report.

**Student Suggestions**

These ideas were gathered from Manitoba students at the Social Justice: Educating for ACTion Conference, November 18-19, 2010, in Winnipeg Manitoba.

**Getting started on a project**

• Take baby steps...start with what’s easy, but think big

• Take on things that get you excited

• Involve as many other students as possible; start a school committee

• Find an interested teacher for help

• Learn about what others are doing about the issue, near and far. Connect with them to share ideas.

**Communicating with others about your project**

• Share what you know with others – paper or electronic newsletter to school, community members, others

• Set up “soap-box speakers” in the hallways, make sure the speakers are passionate

• Use whomever you can for their talents – even if they aren’t part of the project. Ask artists to create posters; ask charismatic students, teachers, community members or local celebrities to be spokespersons.

• Make videos and post them on YouTube

• Create bulletin board displays in the school

• Show videos to the school -set up booth at lunch

• Play songs with messages to interest and engage people (during lunch or school activities)

• Share ideas at other schools. Have students from other schools share their ideas.

• Hold creative events in public places (school or community)

• Put up a big sheet of paper in the school or community and have people sign a pledge for the cause

• Use multiple and creative ways to share information...electronically, paper, events,

**Project Ideas**

• Need to be local and international

• Connect with real people at a distance

• Micro loans

• War-affected children

• AIDS awareness

• World Vision – give a chicken/goat to a village

• Halloween for Hunger – go door to door on Halloween for food donations

• Bring back alumni who’ve achieved things or are involved in social action

• Use music /entertainment and food

• Interactive information sessions where possible instead of delivering information

• Don’t give up – it’s ok to try something that doesn’t work –then try something different and learn lessons

**(Optional) Fund-Raising**

• Bring a dollar for\_\_\_\_\_\_\_\_\_\_ day. (wearing a hat/blue jeans/pyjamas)

• Walk for water / coats for kids / kick balls for kids

• Don’t just raise money and send it to needy people far away (that’s slacktivism, not activism)

• People like ‘give and get’, so give them something when you ask for $$: e.g., root beer floats for Haiti

**Suggested Resources**

*You can and should consult diverse resource when doing your research. The types of resources you will use will depend greatly on the topic of your project. The resources suggested below are to help you to go beyond Wikipedia and the first few hits of a Google search to find more critical perspectives.*

**Print:** New Internationalist, Z Magazine, Canadian Dimension, Adbusters, Ms. Magazine, Herizons, The Economist, Briarpatch, E: The Environment Magazine, The Ecologist.

**Web:** The Dominion: News from the Grassroots, Rabble.ca, IndyMedia.org, Democracy Now.org,

**Visual/Documentaries:** CBC, NFB, PBS (frontline), BBC, Aljazeera, etc.

**Organizations:** United Nations, various non-governmental organizations (e.g. Mining Watch Canada, Western Canada Wilderness Committee, Ontario Coalition Against Poverty, Manitoba Centre for International Co-operation) labour unions, social justice faith groups (e.g. Kairos)

**Important Dates**

|  |  |  |
| --- | --- | --- |
| Work periods: | Time line : |  |
| Every Wednesday  (additional as needed) | 18 April – 06 May – Research  09 May – 20 May – Planning  23 May – 03 June – Implementation  06 June – 10 June – Presentations | Remember : your action project needs to have taken place in order to properly evaluate it! |

**Areas of Inquiry :**

* Media
* Consumerism
* The Environment
* Indigenous Peoples
* Poverty, Wealth & Power
* Peace and Conflict
* Oppression and Genocide
* Health and Biotechnology
* Gender and Identity
* Social Justice and Human Rights

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **EVIDENCE THAT WE HAVE MADE PROGRESS TOWARD OUR GOAL** | **TOOL THAT WE CAN USE TO MEASURE OUR SUCCESS** | **SPECIFIC MEASUREMENT THAT WE WOULD BE HAPPY WITH** | **STATUS ON: \_\_\_\_\_\_\_\_\_\_\_**  **(Date)** | **STATUS ON: \_\_\_\_\_\_\_\_\_\_\_**  **(Date)** |
| E.g. If the project goal is to get safe bike lanes near the new school, one piece of evidence that we have been successful is that people in the community support the project. | E.g.  Count signatures on a petition. | E.g.  100 signatures | May 30 2016:  30 Signatures | June 03 2016:  110 Signatures |
|  |  |  |  |  |
|  |  |  |  |  |

**SAMPLE SUCCESS CHART**